



COMMUNITY SAFETY PARTNERSHIP TASK GROUP

Monday, 23rd February, 2015

6.30 pm

Town Hall

Publication date: 13 February 2015

AGENDA

Councillor K McLeod (Chair)

Councillors J Aron, S Bolton, R Martins, B Mehta, M Mills and S Williams

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURE OF INTERESTS**
3. **MINUTES**

The minutes of the meeting held on 3 December 2014 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. **PROBATION SERVICE**

A representative of the Probation Service will be attending the meeting to give an overview of their work.

5. **UPDATE ON ACTIONS (Pages 1 - 4)**

The Task Group is asked to review the attached list of actions and sign off all which are complete.

6. **DRAFT COMMUNITY SAFETY PLAN**

The Community Safety Manager will be in attendance to discuss the draft plan with the Task Group.

Update on actions since the last meeting

Meeting date	Action	Responsibility	Progress update
31 January 2012	To send the Probation Service questions arising from the scrutiny suggestion made by Councillors McLeod and Lynch.	The Probation Service	The Probation Service will be attending the Task Group meeting on 23 February 2015.
30 September 2013 and 3 December 2014	To invite all Members and in particular those who suggested the topic to the meeting about the Probation Service.	Committee and Scrutiny Support Officer	Councillors will be invited to the meeting in February – invitation sent out on 11 th December 2014.
22 July 2014 and 3 December 2014	Committee and Scrutiny Support Officer to contact Meals on Wheels to see if there were further opportunities for councillors to accompany them on deliveries. Also, to contact Inspector Lillitou to ascertain whether it was viable for PCSO's to accompany Members on deliveries.	Committee and Scrutiny Support Officer	Hertfordshire Community Meals would be delighted to host as many Councillors as want to come. Watford clients are served from the Hemel Hempstead site at 17 Hammer Lane, Hemel Hempstead, HP2 4EU. It is recommended that Members come to this site to see the pre-delivery operation (meet the Customer Service Team and see the kitchen in action) and to meet a member of the Senior Leadership Team and learn more about the services which are delivered. They could accommodate up to four Councillors on any one day (as they have four delivery rounds in the Watford area – and they presume Councillors would prefer to go out on delivery rounds in their own area). They operate 365 days a year, so if WBC could let them know some dates, they can arrange. It would be easier for Hertfordshire Community Meals to manage if one

			<p>central person from WBC were to organise this with Lizzie Hopkinson (Executive Assistant to our Chief Executive) on behalf of all the Councillors. That way they could ensure that the maximum number they can accommodate on any one day is not exceeded, and ensure that a member of our Senior Leadership Team would be there to meet them</p> <p>With regard to PCSOs accompanying Councillors as well. Unfortunately, due to the size of Hertfordshire Community Meals vehicles and the amount of hot boxes they have containing food, they would only able to accommodate one passenger at a time.</p>
3 December 2014	Committee and Scrutiny Support Officer to circulate Inspector Lillitou's details to all Members (so they can make requests for CCTV coverage to him) together with the CCTV briefing paper provided by the Transport and Projects Officer.	Committee and Scrutiny Support Officer	Circulated on 11 th December 2014.
3 December 2014	Inspector Lillitou to investigate the apparent lack of information from police to a Neighbourhood Watch Coordinator.	Inspector Lillitou	<p>The Neighbourhood Watch messages are sent out and the Sergeants and Inspector Lillitou dip-sample and monitor these. Therefore there wouldn't necessarily be a specific message from a co-ordinator, unless there was a specific issue within the road in which they operate.</p> <p>A New Watch Liaison Officer has now been appointed</p>

			for the Watford area, Patrick Beynon. He will be located centrally at HQ in Welwyn Garden City and Inspector Lillitou will be looking at how to improve interaction with the co-ordinators as they continue to grow Neighbourhood Watch across Watford via the Safer Streets campaign.
3 December 2014	Inspector Lillitou to seek to provide further information on crime levels in relation to 'finalising crimes' under the revised recording system for the February Task Group meeting.	Inspector Lillitou	As the changes to the recording procedures only took place in July 2014, meaningful data will be unlikely to be available until April 2015.
3 December 2014	Community Safety Manager to provide a draft of the new Community Safety Plan for the February Task Group meeting.	Community Safety Manager	The Community Safety Manager will present the draft plan to the Committee on 23 rd February.
3 December 2014	Committee and Scrutiny Support Officer to contact the Hertfordshire Coordinator for Neighbourhood Watch requesting a short briefing paper on Neighbourhood Watch, Community Messaging and Crimestoppers - and arranging for a presentation to be given to Members (prior to Full Council if possible) and circulating the briefing paper.	Committee and Scrutiny Support Officer	The presentation to be given by the Hertfordshire Coordinator for Neighbourhood Watch at 1900, on 18 March 2015, before Full Council. The briefing paper will be prepared by the Coordinator for circulation after the presentation.

